

GENETIC COUNSELORS LICENSING BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Minutes of 10/13/2020

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BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Mary Conway
Jack Zarybnisky, O.D.

BOARD MEMBERS ABSENT: Thomas M Beck, M.D.

DIVISION STAFF: Russell Barron, Division Administrator
Dawn Hall, Section Chief
Julie Eavenson, Licensing Group Manager
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Candace Villarreal, Board Specialist

The meeting was called to order at 10:01 AM MDT by Heather Hussey-Johnson.

INTRODUCTION OF NEW BOARD MEMBER

New Board Member Mary “Edye” Conway was welcomed and introduced.

APPROVAL OF MINUTES

Dr. Zarybnisky made a motion to approve the minutes of 3/10/2020 and 4/23/2020. It was seconded by Ms. Conway. Motion carried.

DIVISION BUSINESS

LAWS AND RULES

Mr. McQuade presented the proposed rules which included code of ethics updates regarding IDAPA 24.24.01. Following discussion by the Board which included review of the National Society of Genetic Counselor [NSGC] basis for the 2017 changes to the code of ethics, Dr. Zarybnisky made a motion to move the proposed rules to pending. It was seconded by Ms. Conway. Motion carried.

Dr. Zarybnisky made a motion to add to the rulemaking record the National Society of Genetic Counselor’s report on the April 2017 changes to the code of ethics, and the Chair’s analysis of those changes. It was seconded by Ms. Conway. Motion carried.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$135,361.35 as of 9/30/2020.

CONTRACT RENEWAL

Mr. McQuade presented the 2021 fiscal year Board contract. Mr. Floyd reviewed the financial portion of the contract. Dr. Zarybnisky made a motion to approve the contract and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Conway. Motion carried.

TO DO LIST

The Board reviewed the To Do List and no action was taken.

NEXT MEETING will be scheduled as needed.

BOARD BUSINESS

REVIEW LIMITED AUTHORITY

Ms. Villarreal reported on the status of the limited authority test, whereby the Board temporarily granted the authority to the Board specialist to approve completed applications and issue licenses due to COVID-19. No issues were reported. After discussion, Dr. Zarybnisky made a motion to permanently grant limited authority to the Board specialist to issue all license types for applications without criminal activity, licensure discipline, or sanctions. It was seconded by Ms. Conway. Motion carried.

BOARD ELECTIONS

Ms. Conway made a motion to nominate Ms. Hussey-Johnson as Board chair and to nominate Dr. Zarybnisky as Board vice-chair. It was seconded by Dr. Zarybnisky. The vote was: Ms. Conway, aye; Dr. Zarybnisky aye; Ms. Hussey-Johnson, aye. Motion carried.

ADJOURNMENT

Dr. Zarybnisky made a motion to adjourn the meeting at 10:26 AM MDT. It was seconded by Ms. Conway. Motion carried.

Heather Hussey-Johnson, Chair